

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
Dorr Township Library
Date: October 16, 2023
5:45 P.M.**

MINUTES

Meeting was called to order at 5:51 pm

Pledge of Allegiance: Was said.

Roll Call: Present- Bruce Bendull, Shana Dykhuis, Michael Rydman, Brittany Hunter, Carrie Brooks, Jeffrey Babbitt

Absent:

Additions to the Agenda: Brooks requested that a Closed Session be added after New Business.

Public Comment: Megan Helm of Friends of DTL said the Friends are excited about the Strategic Plan.

Approval of the Agenda: Hunter made a motion to approve the Agenda with the addition of the Closed Session, and was seconded by Bendull. All yes, motion carried.

Approval of the Minutes: Hunter made a motion to accept the minutes from September 18, 2023, and was seconded by Bendull. All yes, motion carried.

Treasurer's Report: Dykhuis made a motion to pay the September credit card bill in the amount of \$3,528.04 and was seconded by Brooks. All yes, motion carried.

Committee Report(s): None

Director's Report:

Program attendance down somewhat after end of Summer Reading, but signups for Halloween programs are going well. Plates 'n' Pages 2023 was successful. Circulation of physical materials is down slightly, but electronic material circulation is strong. Treasurer and Director fielded proposals for banking services from three institutions. Director has begun the Annual State Aid Report and has attended multiple meetings.

Committee Report: None

NEW BUSINESS:

1. **Proposal to change start time of November 13 meeting to 5:45 pm:** Bendull made a motion to approve and was seconded by Dykhuis. All yes, motion carried.
2. **Discussion and approval of paying \$125 in MeL replacement costs on behalf of deceased patron Francis Fifelski:** Dykhuis made a motion to approve and was seconded by Bendull. All yes, motion carried.
3. **Review of FYE 2023 Audit**
4. **Discussion of Director's Mid-Year Fiscal Health Report and Financial Forecast**

OLD BUSINESS

1. **Discussion and approval of plan to hire an additional Library Assistant 1:** Dykhuis made a motion to approve and was seconded by Brooks. All yes, motion carried.

CLOSED SESSION

Brooks made a motion to move into closed session to discuss a letter from a concerned citizen and was seconded by Hunter. All yes, motion carried.

Township Board Meeting: October 26, 2023 at 7:00 p.m. Director Babbitt is scheduled to attend.

Adjournment: Brooks motioned to adjourn at 6:51 p.m., and was seconded by Hunter. All yes, motion carried.

Next regular meeting: November 13, 2023, at 5:45 p.m.

Submitted by Jeffrey Babbitt