

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
MEETING
Dorr Township Library
Time: October 21, 2024 @ 6:30 pm**

MINUTES

Meeting was called to order at 6:31 PM

Pledge of Allegiance: was said.

Roll Call: Present- Jeffrey Babbitt, Bruce Bendull, Shana Dykhuis, Carrie Brooks (Chair), Michael Rydman. Absent - Brittany Hunter, Andrea Strong

Changes to the Agenda: Brooks motioned to approve the agenda. Dykhuis seconded. All yes, motion carried.

Public Comment & Correspondence: None.

Approval of the Minutes: Dykhuis motioned to approve the minutes from September 16, 2024. Bendull seconded. All yes, motion carried.

Treasurer's Report: Dykhuis motioned to pay the credit card bill for September in the amount of \$5,649.79. Brooks seconded. All yes, motion carried.

Director's Report: Director reported that programs are well-attended. 1,081 visits in August. Circulation is strong. Hoopla use set record again with 314 in September and Mango Languages use is double digits for the fourth month in a row. Five percent return on bulk letter with 26 tote bags distributed for Library Card Signup Month. T-Mobile Hometown Grant has been submitted. Contract signed with Pine Rest for Employee Assistance Program. Director attended several meetings and webinars. State Aid Annual Report is begun, on track to be completed early. Library will pursue eRate funding.

Committee Reports: None.

NEW BUSINESS:

1. Discussion and approval of Revision in Financial Policies to include Comparative and Competitive Bidding Policy. Brooks motioned to approve policy revision as written. Dykhuis seconded. All yes, Motion carried.

3. Discussion of Mid-Year Fiscal Health and Forecast FYE 2025. Babbitt reports revenue and expenditures are as expected.

OLD BUSINESS:

2. Discussion and possible motion regarding the need for changes in Display Policy. Tabled until Attorney Anne Seuryck responds to Brooks.

Adjournment: Brooks motioned to adjourn at 7:13 PM. Dykhuis seconded. All yes, motion carried.

Township Board Meeting: October 24, 2024 7 pm. Babbitt expects to attend.

Next Regular Meeting: November 18, 2024 at 6:30 pm

