

**DORR TOWNSHIP LIBRARY  
BOARD OF TRUSTEES  
MEETING  
Dorr Township Library  
Time: November 18, 2024 @ 6:30 pm**

**MINUTES**

**Meeting was called to order at 6:30 PM**

**Pledge of Allegiance:** was said.

**Roll Call:** Present- Jeffrey Babbitt, Brittany Hunter, Carrie Brooks, Bruce Bendull, Andrea Strong. Absent- Shana Dykhuis, Michael Rydman.

**Changes to the Agenda:** None. Brooks motioned to approve the agenda as distributed. Hunter seconded. All yes, motion carried.

**Public Comment & Correspondence:** None.

**Approval of the Minutes:** Brooks motioned to approve the minutes from October 21, 2024. Strong seconded. All yes, motion carried.

**Treasurer's Report:** Brooks motioned to table the Treasurer's report for November, but pay the credit card in the amount of \$4,197.50. Hunter seconded. All yes, motion carried.

**Director's Report:** Was heard. Director reported that programs continue to be well-attended, most of them at capacity. Patron activity and circulation are strong; however, the library is in the process of purging inactive patron rolls and the new patron signups are not keeping pace. Consortia mobile app, provided by Lakeland co-op but branded for Dorr Township, will go live in January.

**Committee Reports:** None.

**NEW BUSINESS:**

- 1. Discussion of procedure for Board appointees to fill seats for 2025.** The issue was discussed.
- 2. Discussion and approval of Holiday Closures for 2025.** The issue was discussed. Hunter motioned to approve the holiday closures for 2025. Bendull seconded. All yes, motion carried.
- 3. Discussion and approval of Board Meeting Dates for 2025.** The issue was discussed. Brooks motioned to approve the holiday closures for 2025. Strong seconded. All yes, motion carried.
- 4. Discussion and approval of fee reduction or waiver for Renewed Horizon's use of the Community Room.** The issue was discussed. Hunter made the motion that the board approve waiving the fee for Renewed Horizons to

use the community room on a monthly basis, and that this waiver be revocable at the Director's discretion at any time. Brooks seconded. All yes, motion carried.

**5. Discussion and approval of Library Assistant's wage increase to \$12.50.** The issue was discussed. Brooks motioned to approve the wage increase. Strong seconded. All yes, motion carried.

**6. Discussion and approval of new wage schedule and timeline.** Brooks made the motion to approve the wage schedule with the provision that it be re-evaluated as needed. Bendull seconded. All yes, motion carried.

**7. Discussion and approval of Emergency Management Policy.** Hunter made the motion to approve the Emergency Management Policy as proposed. Brooks seconded. All yes, motion carried.

## **OLD BUSINESS**

**1. Discussion and possible motion regarding the need for changes in Display Policy.** Brooks made a motion to table the discussion of the display policy until we can receive more direction from the attorney. Strong seconded. All yes, motion carried.

**Adjournment:** Brooks motioned to adjourn at 7:16 PM. Bendull seconded. All yes, motion carried.

**Township Board Meeting:** November 21, 2024 7 pm. Babbitt will attend.

**Next Regular Meeting:** December 9, 2024 at 6:30 pm

Submitted by Brittany Hunter, Secretary.